

# Setting up your WFH space

Working from home is much easier if you've got your own dedicated workspace. Here are some tips to help you set up a comfortable and productive WFH space:

## Choose a quiet workspace

A standalone room with a door is ideal, but anywhere away from noise is also fine as long as you can focus.



## Get an ergonomic chair

The wrong chair can make sitting for long periods exhausting. Find a chair that allows you to sit comfortably throughout the day.

## Set up an external monitor

Connect your laptop to a display for more screen real estate. It makes it a lot easier to work with complex documents and multitask between apps.



## Invest in a good headset

Even if your home office is set up in a private room, distracting background noises are everywhere. Consider investing in a noise-cancelling headset that can help keep you focused.

## Use the right tools for the job

Having the right video conferencing, team messaging, cloud calling, and file sharing tools is especially important for WFH. The right tools help form strong connections, facilitate seamless collaboration, and provide immersive experiences.



## Pay attention to the background

For video meetings, make sure your surrounding area looks tidy and professional. Think about setting up some plants, pictures, and other furniture to create an appealing background.

## Go with a wired connection

For video and VoIP, Ethernet is best. An Ethernet adapter or a docking station can give you a stable connection even with no built-in jack.



## Play your favorite music

The right music can help with flow, mitigate distractions, and generally keep you productive and energized.

Get your WFH space started for free with the all-in-one app to call, meet, and message.

Learn more at [webex.com](https://webex.com).