

# Create a Collaborative and Productive Web Meeting Experience



## Cisco WebEx Meetings Highlights:

- Create a richer, more productive web meeting experience with high-definition video, integrated audio, and real-time content sharing
- Make meetings more efficient by sharing documents, agendas, notes and recordings in a convenient and accessible online meeting space
- Allow team members to collaborate easily using their mobile devices, including two-way video
- Enforce security with strict policy and access controls built into the Cisco WebEx Cloud

Cisco WebEx® Meetings accelerates business results by making your web meetings more productive. This people-centric collaboration solution can enable team members to easily share information through any computer or mobile device. WebEx Meetings allows people to attend meetings any time, from anywhere, inside and outside corporate firewalls.

Teams can collaborate more effectively with a virtual meeting incorporating audio, high-definition (HD) video, and real-time content sharing. WebEx Meetings also helps you reduce email clutter and streamline the entire meeting process by providing a highly secure, centralized online space for organizing and sharing all meeting-related activities and information.

WebEx Meetings is a software-as-a-service (SaaS) solution delivered through the Cisco WebEx Cloud - a highly available and secure service delivery platform with unmatched performance, integration flexibility, and enterprise-grade security.

## A Web Meeting Experience That Facilitates the Best Collaboration

Deliver presentations, discuss ideas, and brainstorm with remote colleagues and virtual project teams. Share content and use integrated audio and HD video to meet online with participants from multiple locations as easily as if you were face-to-face.

## Use Meeting Spaces to Streamline Meeting Activities

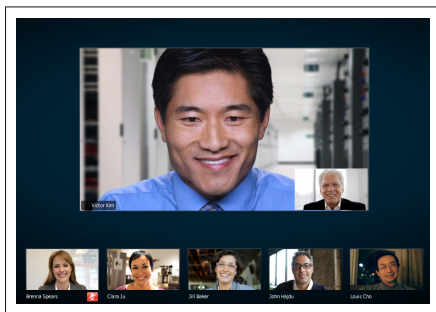
Managing meeting activities and content is time-consuming and can reduce team efficiency and productivity. WebEx Meetings automatically creates dedicated meeting spaces that help streamline tasks and facilitate easy content sharing. Keep agendas, participant lists, and related documents in one convenient location. Use instant messaging capabilities to reach coworkers and chat. After the meeting ends, using meeting spaces can help sustain momentum and keep information such as meeting notes, action items and recordings synchronized. Notifications on comments, files and downloads keep you abreast of changes. Use integrated file sharing capabilities to manage and edit documents.

# Conduct Highly Effective Meetings with Powerful Features

## Rich, Interactive Meetings

- **File, application, and desktop sharing:** Easily collaborate on any project by sharing content online in real time.
- **Video:** View the exceptionally crisp and clear HD video of the Active Speaker with up to 720p screen resolution. See up to seven simultaneous webcam video feeds with voice-activated switching.

Figure 1. View of full-screen mode



- **Comprehensive multimedia experience:** Share video files in real time and incorporate multimedia into presentations.
- **Integrated voice conferencing:** Choose toll or toll-free with call-in or call-back or voice over IP calling.

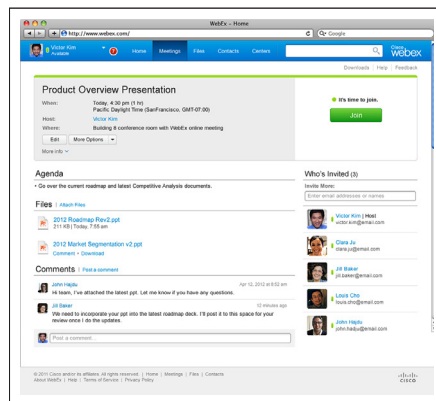
## Streamline the Entire Meeting Process with Meeting Spaces

- **Persistent, centralized meeting spaces:** Share agendas, documents, meeting notes, action items, and recordings before, during, and after the meeting. Track changes such as comments, files and downloads with notifications.
- **Document library and file sharing:** Manage files in folders, with version control, comments, and indexed searches for all content.

Languages supported in the current version: English, French, German, Brazilian Portuguese, Spanish (Latin American Spanish on all supported platforms and European Spanish on Windows and mobile platforms), Traditional Chinese, Simplified Chinese, Japanese, Korean, Italian, Russian, and Dutch.

- **Access a full array of WebEx collaboration solutions:** Easily link to Cisco WebEx Training Center, Cisco WebEx Event Center®, and Cisco WebEx Support Center.

Figure 2. Meeting Spaces help streamline all meeting activities and facilitate content sharing



## Meet Online on Any Device

- **Mobile meetings:** Attend meetings on an iPhone, Android, iPad, Blackberry and other wireless or 3G and 4G mobile phone and tablet devices.
- **Cross-platform support for Windows, Macintosh, and Linux.**
- **Network-based recording:** Record meetings with session content and audio.

## Map to Everyday Processes and Protect Investments

- **Desktop integration:** Schedule meetings from Microsoft Outlook or instantly initiate meetings from Microsoft Office, Microsoft Outlook, and a variety of integrated instant messaging solutions.

- **Easy to administer and maintain:** Manage users and enforce corporate policy controls with a single identity across services for each user.

## Highly Secure, Reliable Access Anywhere, Anytime

- **Data privacy and security safeguards:** WebEx Meetings offers a variety of security options – from meeting password protection, through Single-sign on (SSO), end-to-end data encryption, and strict network and data center security to ensure the highest levels of privacy and data integrity.
- **Reliability and performance:** Cisco WebEx Cloud uses highly secure data centers located strategically near major Internet access points worldwide, routing data, audio, and video on dedicated, high-bandwidth fiber, to eliminate lag time and interruptions.

To learn more about WebEx Meetings and other Cisco WebEx solutions, visit [www.cisco.com/go/web-conferencing](http://www.cisco.com/go/web-conferencing) or [www.webex.com](http://www.webex.com). To speak with a solution specialist, call 1.877.GOWebEx (469.3239).

