

Cisco WebEx Meeting Center Assist Services

Plan your meeting with an experienced, certified WebEx producer.



Host exceptional meetings with expert help.

Get more out of your meeting by letting an Assist producer guide and support your event. Get the full benefit of robust, media-rich WebEx technology.

Seamless delivery

Take comfort knowing the producer is working behind the scenes from start to finish. Your producer will ensure the meeting runs smoothly. Trust a certified expert to handle questions and issues in real-time.

Maximize results

Take advantage of feature-rich technology and focus on achieving the meeting results you want. Brilliant HD video can be used for demos or on-demand training. An edited recording cuts out unnecessary content and gets straight to the point.

Bonus features

Enhance your meeting with a la carte Assist Services. Take advantage of expert help both before and after your meeting. Work with a producer to prepare and practice with a dry run. Or let your producer run your meeting completely so you can engage with the audience. Take advantage of customized in-meeting features like Q&A, chat, and polling to ensure the best possible experience for your attendees.



Host successful online meetings with support – as much as you need.

Services	A WebEx producer will:
Pre-meeting support	30 Minutes
Set-up and coaching before your meeting	<ul style="list-style-type: none">• Ensure the host is able to start the meeting.• Help load your presentation.• Make sure all presenters join successfully.• Answer any technical questions.
Preparation for your meeting recording	<ul style="list-style-type: none">• Set up to record your meeting.• Log in and test recorders.
In-meeting assistance	1 Hour
Monitoring and support during your live meeting	<ul style="list-style-type: none">• Remain on hand to answer technical questions.
Post-meeting results	30 Minutes
Delivery of your final meeting recording	<ul style="list-style-type: none">• Remove pre- and post-meeting footage.• Upload recorded session to your WebEx site.• Provide easy access to your recorded meeting with a download link.

Need a bit more help?

Add just what you need to your Assist Services package.

A la Carte Services
Meeting consultation: strategy and prep
Meeting planning and a dry run
Live meeting hosting
Poll creation and management
Additional editing of your recording
Additional support hours

