

Tips for an awesome day with Webex:

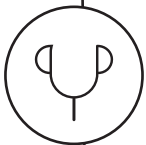
Here's some things to keep in mind when you join class virtually, meet with a group project team, or catch up with your teacher over video.

1. Make a list of questions you want to cover while you talk on video, so nothing is forgotten.



3. Be prepared with somewhere to **capture notes** in your session.

5. Use your ear buds if in a noisy place to not disturb everyone else and for some privacy.

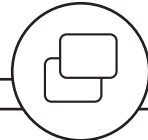


7. Be mindful of what people can see in your background.

2. If you want to share documents in the session make sure you know where they are, and they're in easy reach.



4. If you intend to share your screen during your meeting, just **share your application** so nothing else is seen.



6. Mute yourself when you aren't participating.

8. Smile! You're on video, let people see your expressions.

