

Focus on the people

With Webex Assistant for Webex Meetings, you can put the pen and paper down and focus on what's really important: the people in the meeting. Take note of all the highlights and actions on the call without even lifting a finger. It's as easy as 'Ok Webex...' And when you're done, sharing the information is as easy as a click of a button.

Meeting accountability

Capture actions, decisions and notes in your meeting transcript using Webex Assistant for Webex Meetings, so you can focus on your team.

Record your meeting

Record your meetings at the start of the call if you want to keep a full meeting transcript. It's handy to keep as a record of decisions and actions.

Fast follow-up

Send relevant meeting highlights to specific members of the team, keeping everyone focused on what's really important to them.

**“Ok Webex,
highlight that”**

