Subject line:

Intelligent collaboration for a safer community

Dear colleague

To help us best serve our community we are introducing Webex Teams as our internal communications solution.

We’re now able to connect and collaborate in real time with our colleagues through video meetings, group messaging, file sharing and whiteboarding whether on-site or in the field.

**To get started download the Webex Teams app here:**

If you have any questions or need more information, please contact   
(name or team).

Thank you for making (location) a safer place for our community.

Regards

(ADD SIGNATURE)