1. Assemble your team
   - **Project management**: Identify your decision-makers
   - **Executive sponsorship**: Secure leadership buy-in to advocate for change
   - **Ensure success**: Designate technical experts to make sure the app works every time
   - **Change management**: Use adoption leads to execute your communication strategy

2. Ensure technical readiness
   - **Security**: Prepare your firewall and network security settings using our guidelines
   - **Configure Control Hub**: Optimize the user experience in Webex. Set up SSO, directory sync, and more
   - **User experience**: Explore integrations to give users a better experience

3. Create your rollout plan
   - **Deployment**: Work with your team to customize your deployment plan
   - **Set a timeline**: Onboard your organization on the Webex app

4. Prepare your champions
   - **Build momentum**: Identify and share Webex use cases
   - **Early adopters**: Identify them throughout the organization to help foster adoption

5. Let’s launch!
   - **Rollout**: Work with the deployment team to execute your plan
   - **Communicate**: Share our essentials page with users to get them up and running quickly.