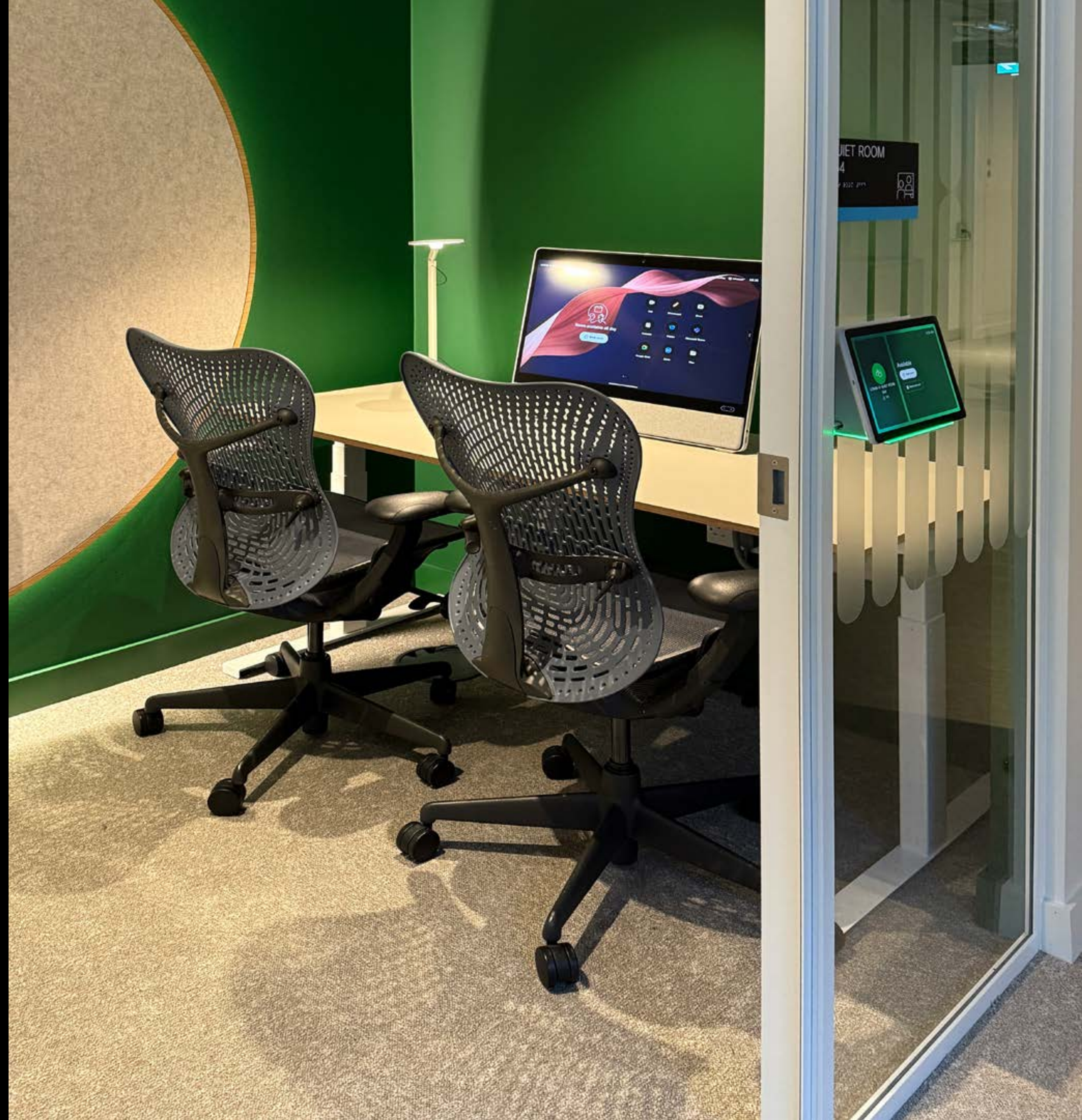




Smart Building Technology  
and Hybrid Work Solutions

# Cisco Talent and Collaboration Centers

Quiet Room (1 and 2 Person) Design Guide



# Introduction

---

## Overview and Intent

This document provides guidance on how to effectively design a one and two-person Quiet Room.

This design brings space layout, technology, and furnishings together to create an optimal experience for those present locally and for remote attendees.


Each customer project is unique. Thus, it is important to involve local facilities teams, workplace design resources, architects and space designers, IT, and a Cisco-certified integrator. The collective goal is to finalize the details of any design, verify the applicability and address any local concerns – electrical/mechanical, orientation and location of the room within the floor plan, accessibility, circulation, and external factors such as noise, light, and temperature.

## Room Description


The one and two-person Quiet Rooms are the perfect space when you need privacy to take a video call, carry out focused work, collaborate with another individual, or simply need a bit more screen space to get your job done.

### Supported Collaboration Activities

---

Information Sharing 


---

Brainstorming 

---

Team Building

---

Decision Making 

---

## Table of Contents

- ▶ Introduction 2
- ▶ Visualization of key Cisco elements 3
- ▶ Composite Plans 4
- ▶ Room Layout 5
- ▶ Design Considerations 6
- ▶ Reflective Ceiling Plan 7
- ▶ Room Elevations 8
- ▶ Acoustical Treatment 9
- ▶ Exploded IT Diagram 10
- ▶ Connectivity View 11
- ▶ IT/OT Reference Architectures 12
- ▶ IT/OT Bill of Material 13
- ▶ Commissioning–User Acceptance Testing 14
- ▶ Design Files & Resources 15

Quiet Room (1 and 2 Person)

# Visualization of key Cisco elements

Cisco Desk Pro G2

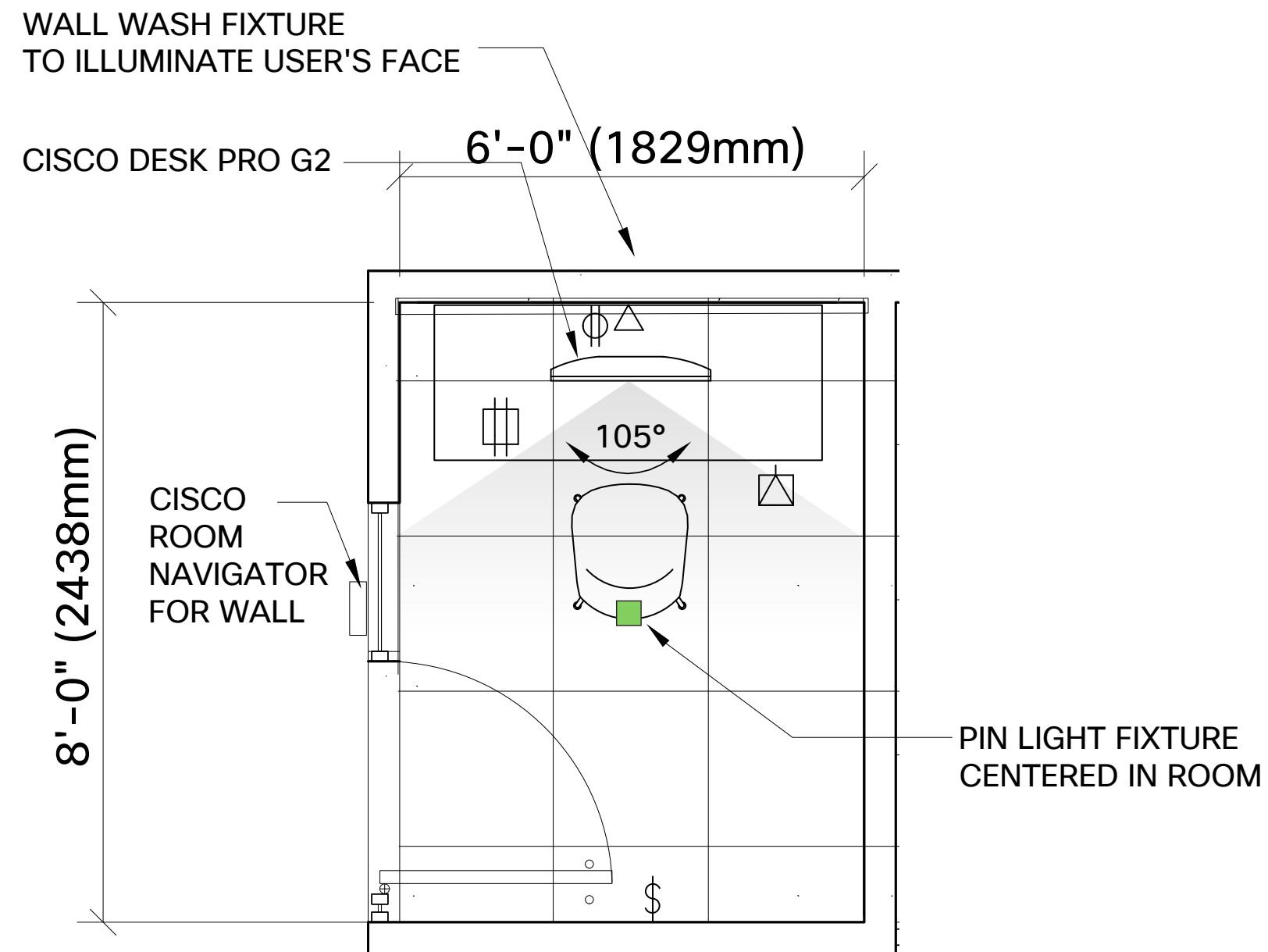


Cisco Room Navigator for Wall

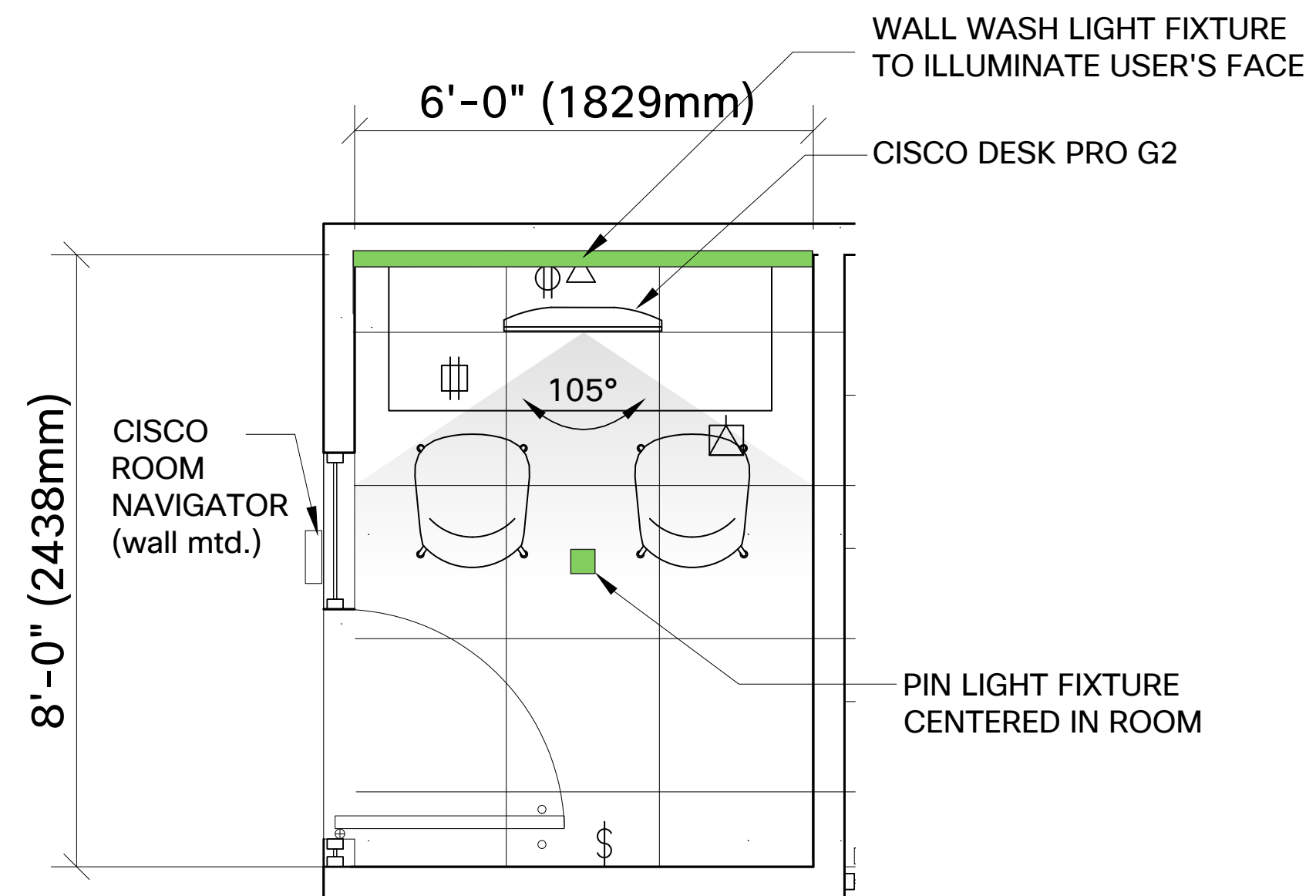


# Composite Plans

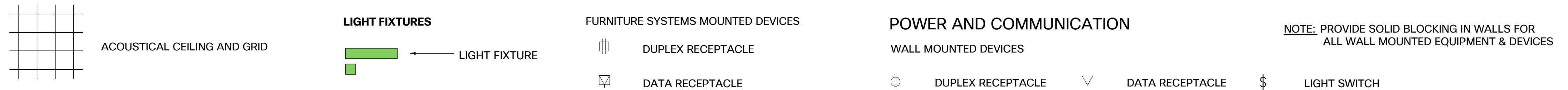
## 1 Person



## 2 Person



## Graphics Symbols

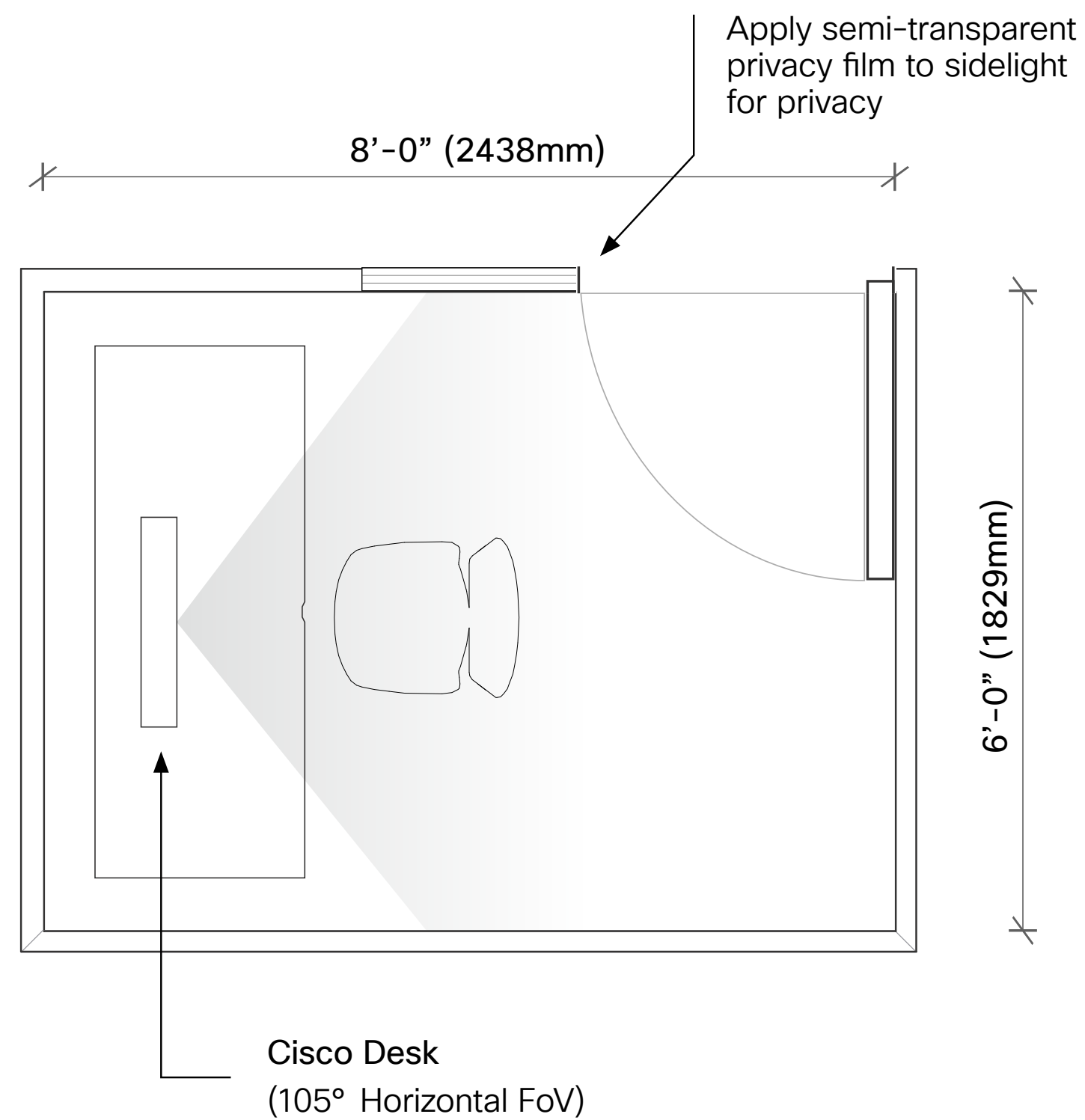


# Room Layout

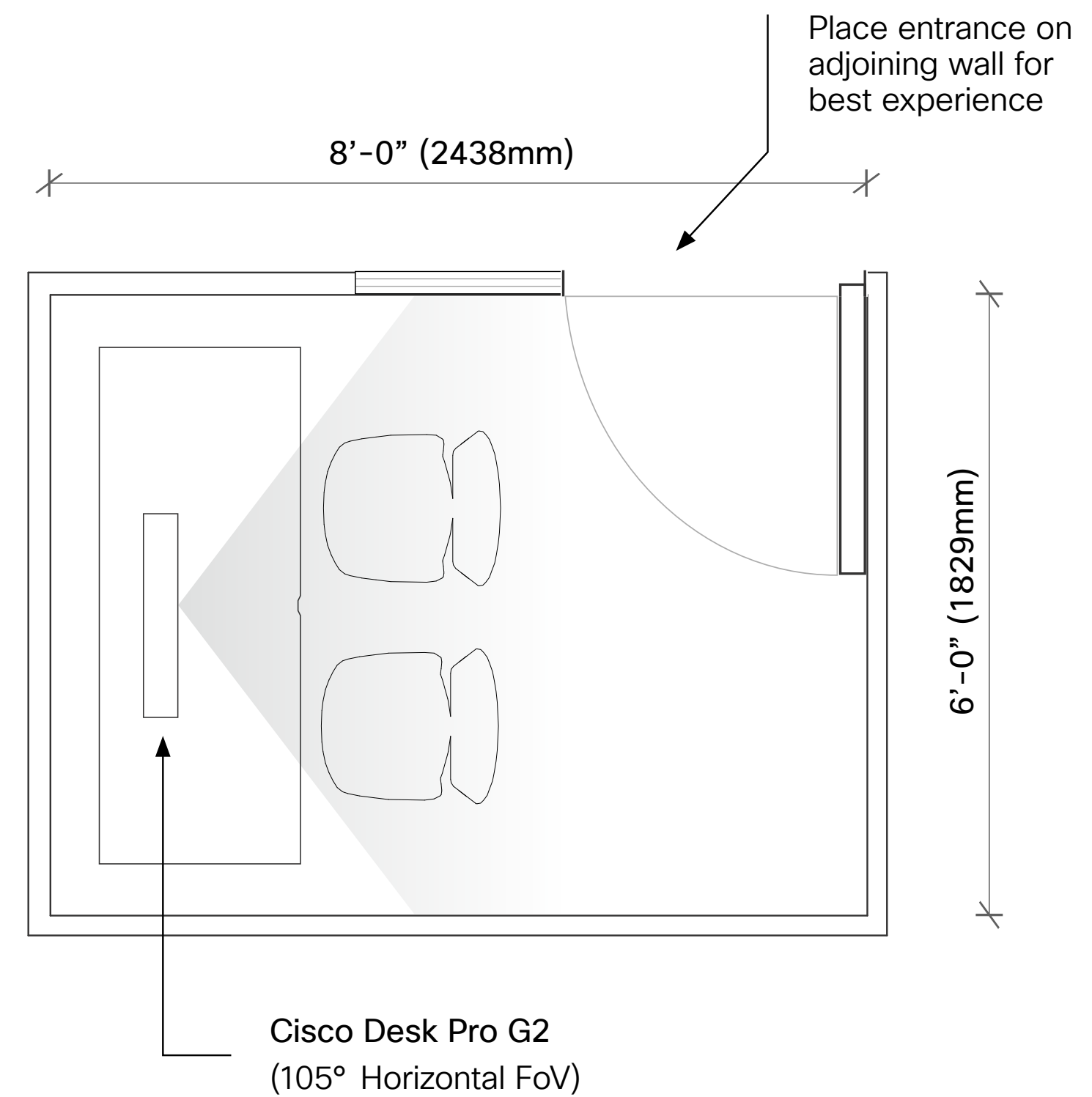


Optimal size is nominal 8'x6' (2438mm x 1829mm), with a 5' (1524mm) table, 1 person room can go to 7'x5' (2134mm x 1524mm) with a 4' (1219mm) table if needed.

## 1 Person

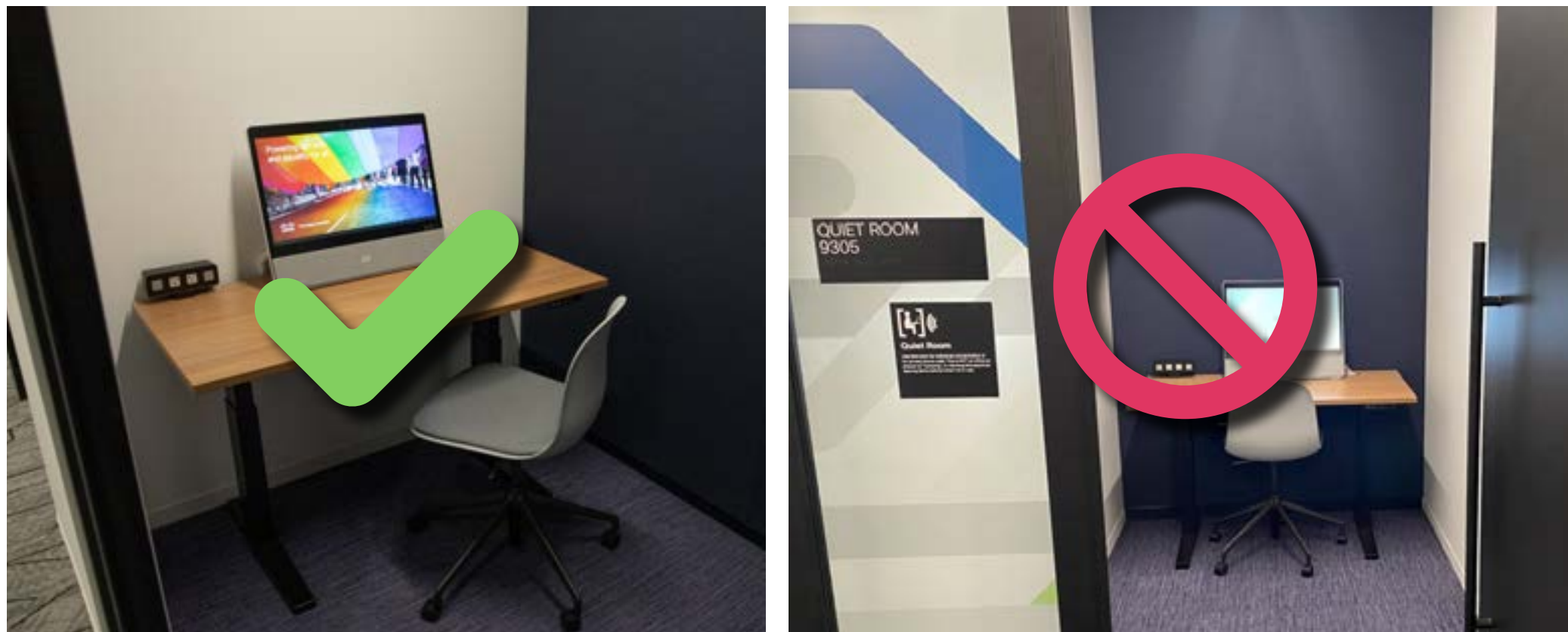


## 2 Person



# Design Considerations

## Room Orientation



Proper orientation of the desk within the Quiet Room is critically important. Positioning the desk on the adjoining wall with the door, as opposed to the opposite wall, will provide greater privacy inside the room, as well as minimize the number of “false positives” created when the collaboration device is used to detect occupancy. If the device has to be located on the opposing wall, make sure the Meeting Zones feature is activated on the Cisco collaboration device. This will allow you to customize the view of the camera, thus eliminating the detection individuals walking by the room.

## Desk Features



Addition of a metal lip on table edge to ensure the video device does not slip off back.



Addition of vinyl distraction graphic on sidelights for added privacy and to ensure video device does not capture people walking by the room.

# Reflective Ceiling Plan

## 1 Person

## 2 Person

## Graphics Symbols

WALL WASH LIGHT FIXTURE  
TO ILLUMINATE USER'S FACE

WALL WASH LIGHT FIXTURE  
TO ILLUMINATE USER'S FACE

PIN LIGHT FIXTURE  
CENTERED IN ROOM

PIN LIGHT FIXTURE  
CENTERED IN ROOM

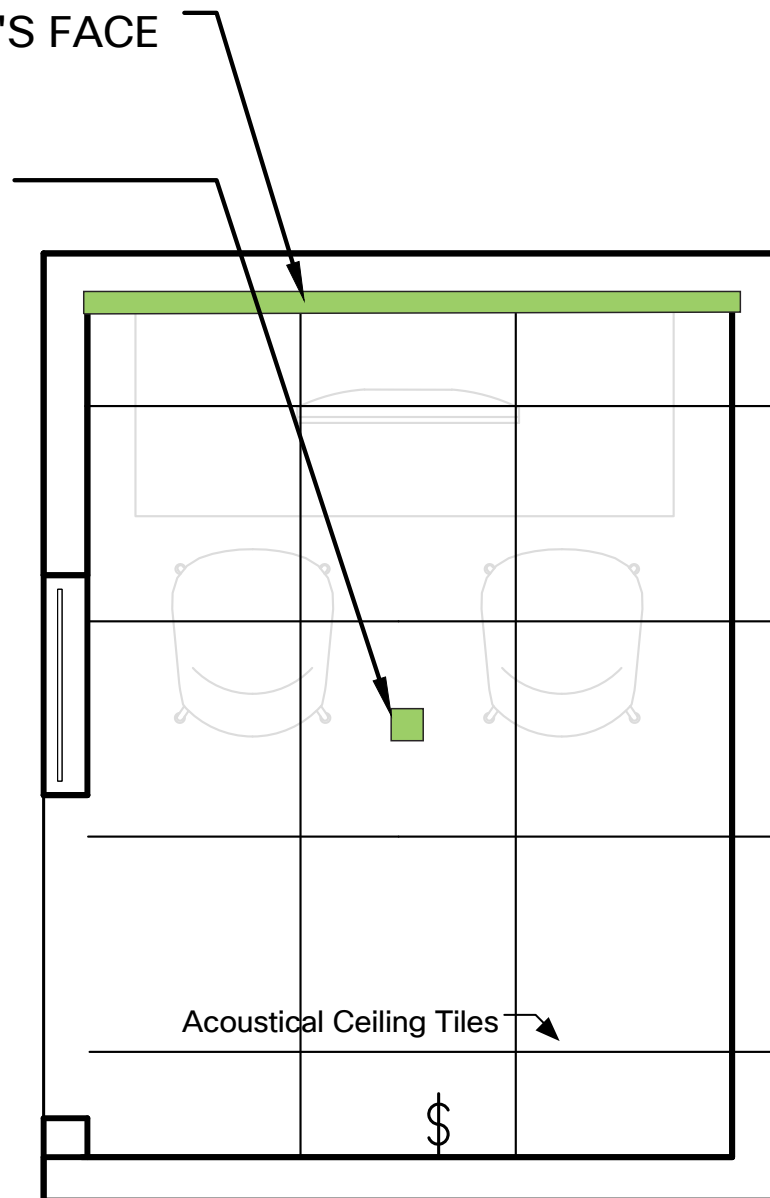
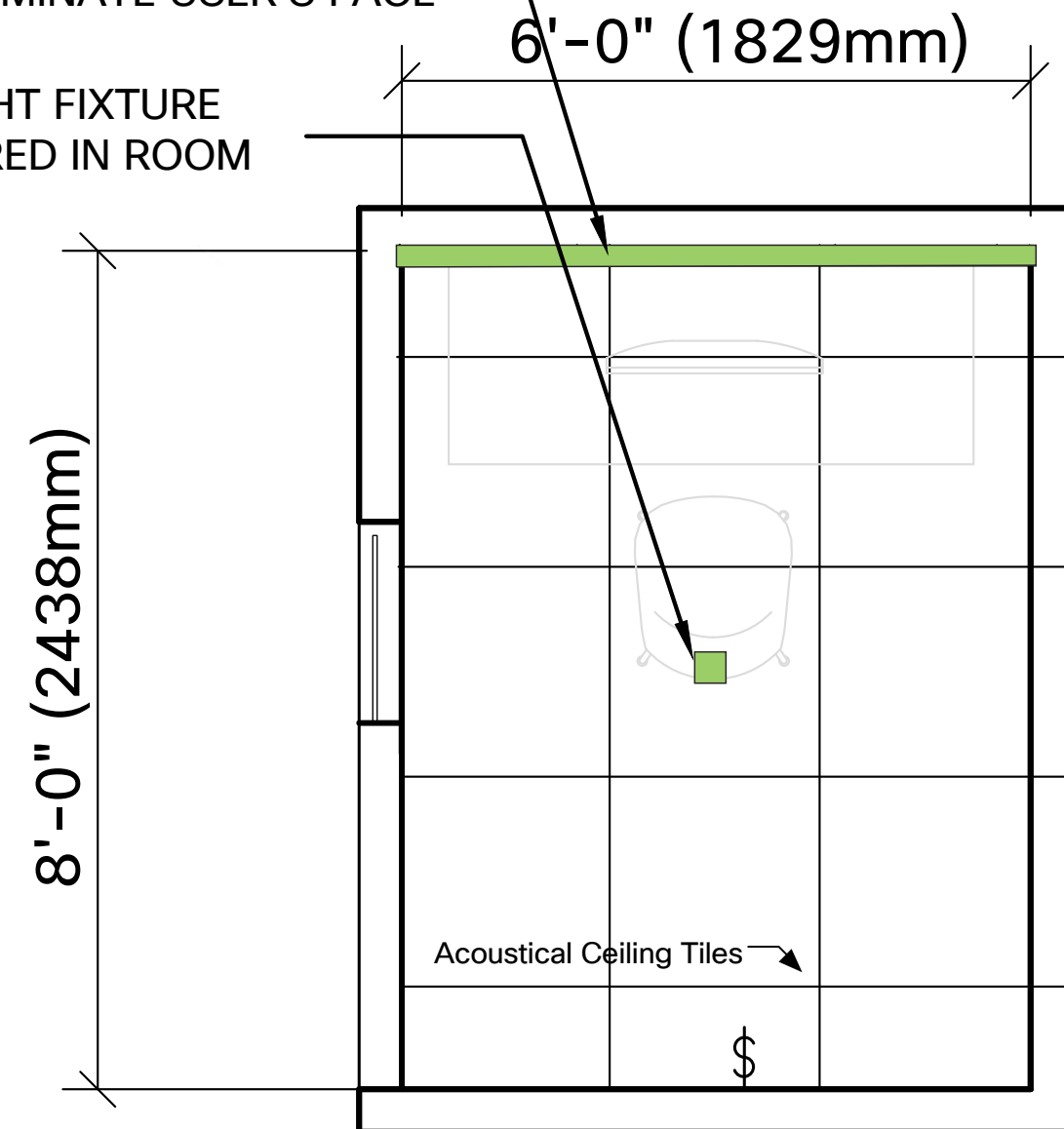


### DESIGN GUIDELINES

CEILING HEIGHT WILL VARY PER SITE CONDITIONS.

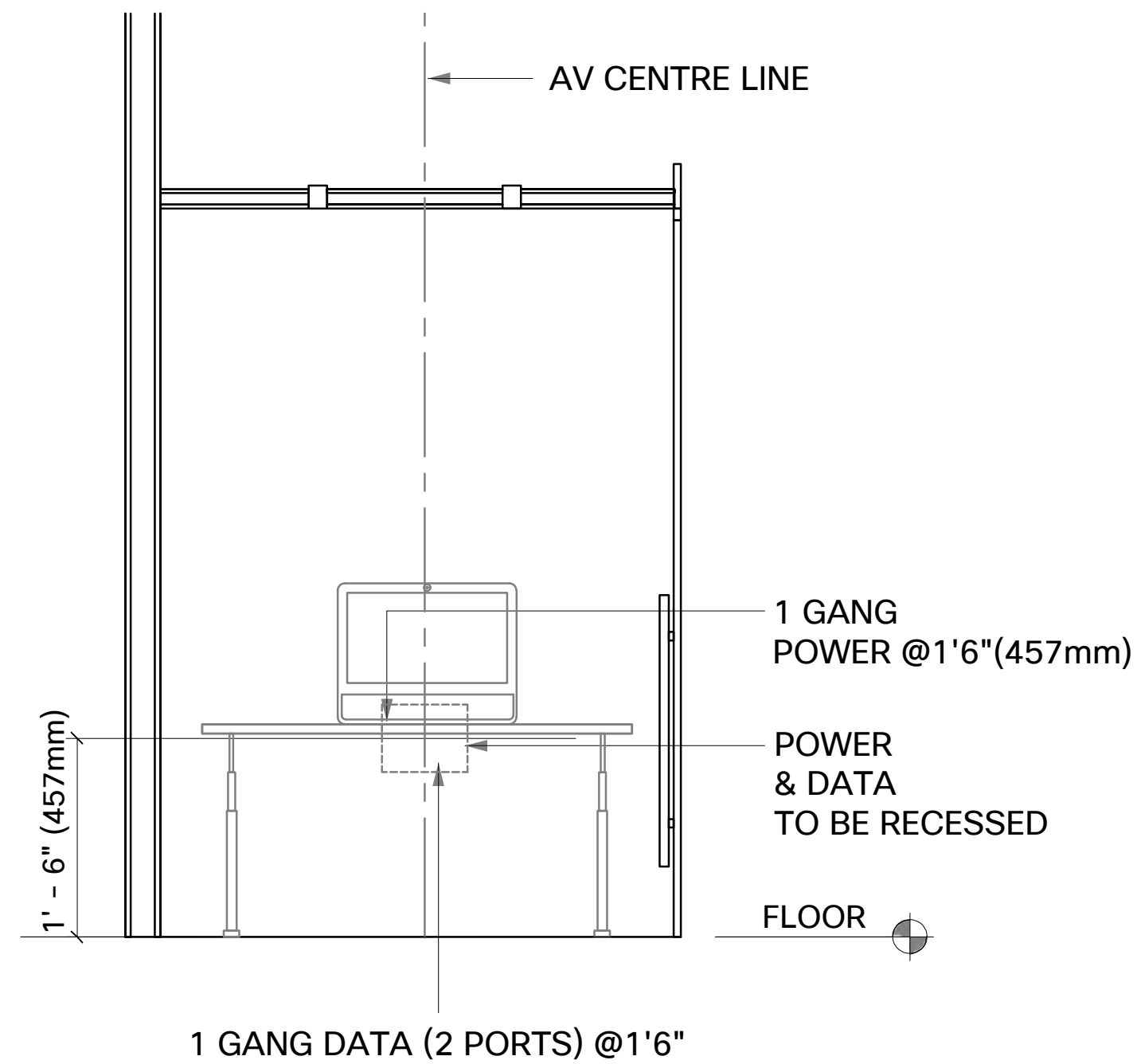
OPTIMAL FOOTCANDLE LEVELS SHALL BE PROVIDED BY LIGHTING PROFESSIONAL TO OBTAIN BEST PRACTICE LEVELS REQUIRED FOR DESKTOP AND ALL OTHER TASKS.

H.V.A.C. AND ALL OTHER SITE SPECIFIC CEILING EQUIPMENT SHALL BE COORDINATED WITH ALL OTHER CEILING DEVICES.

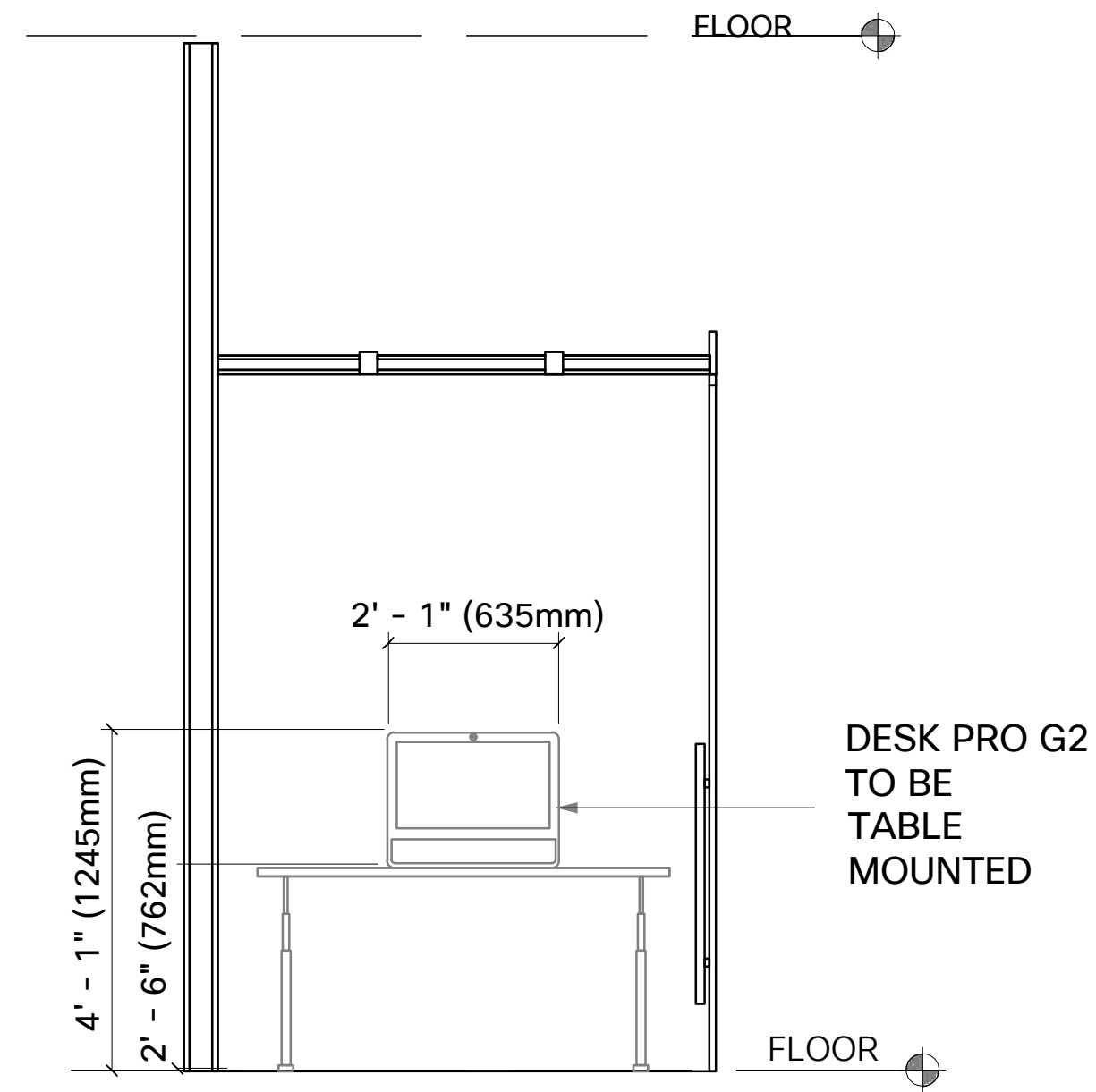


# Room Elevations

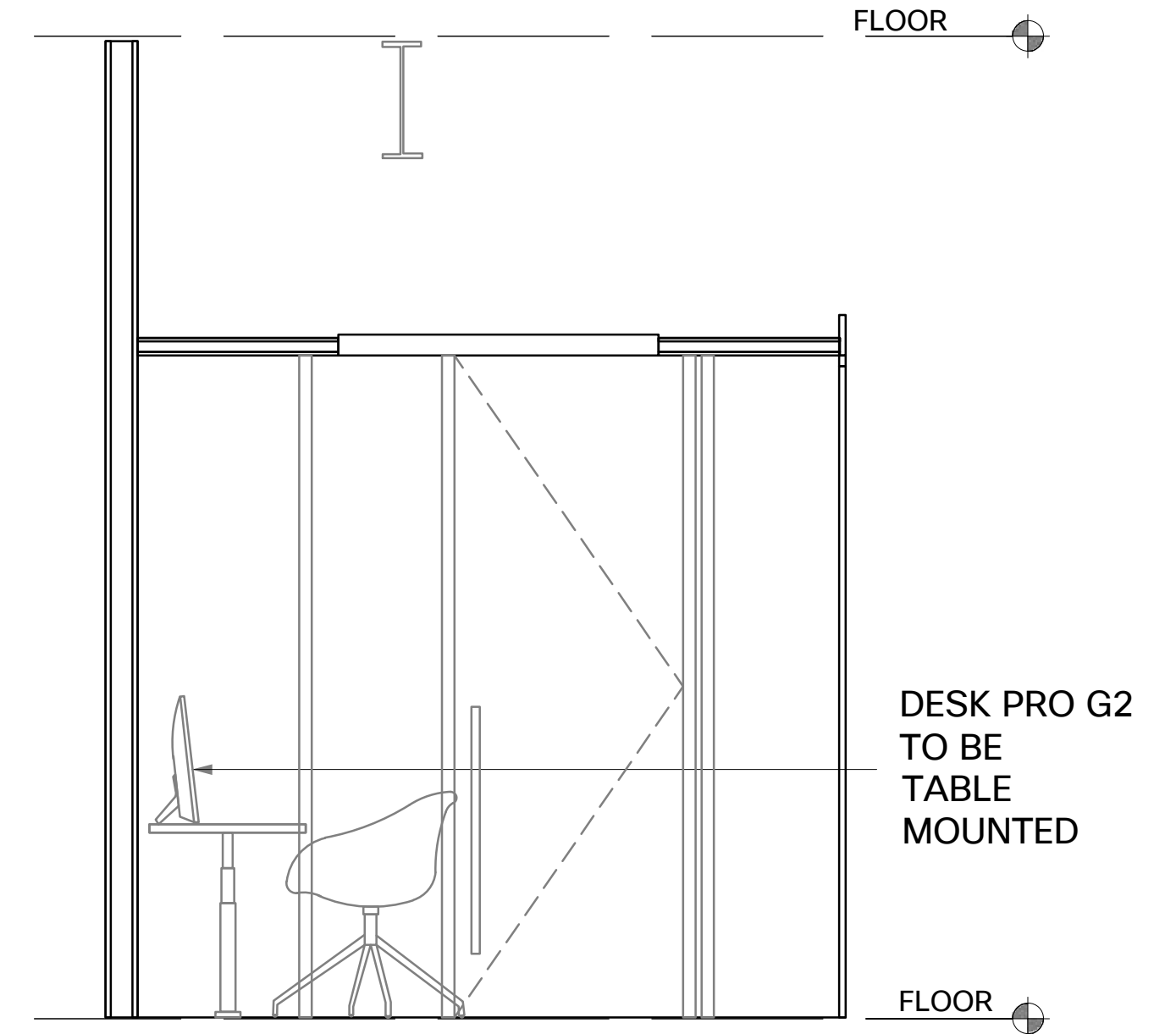
## Construction Elevation



## Front Elevation

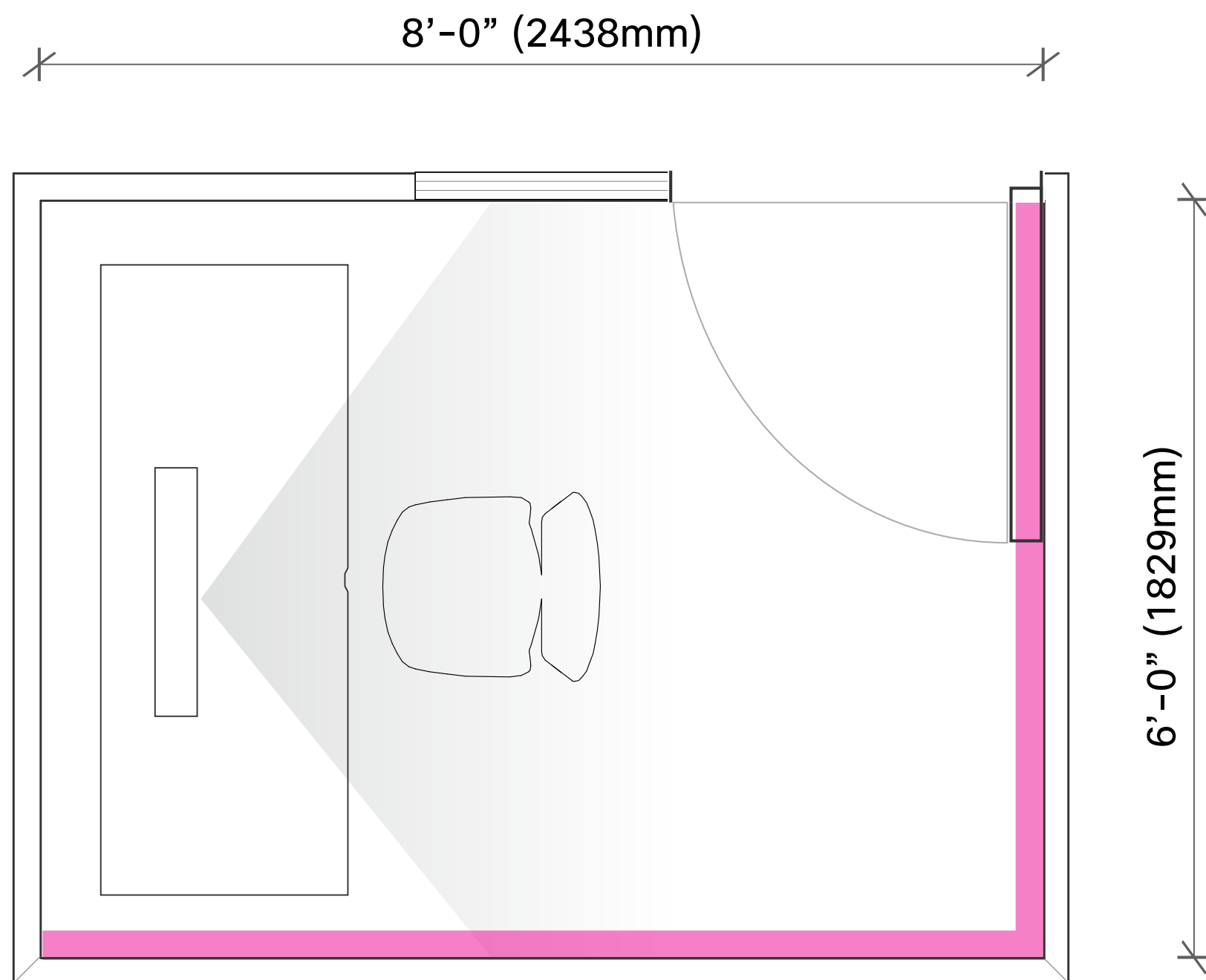


## Side Elevation

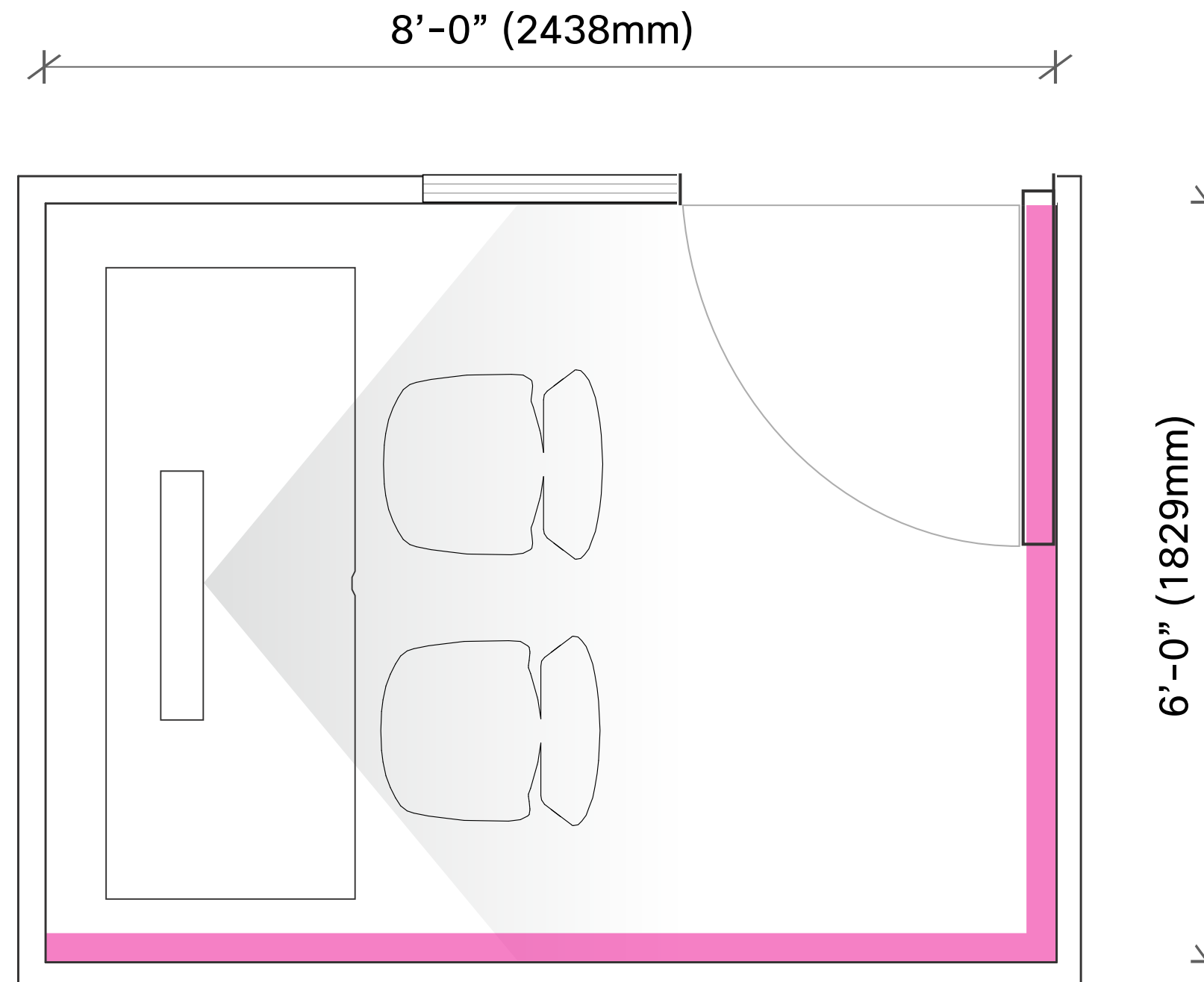


# Acoustical Treatment

## 1 Person



## 2 Person



- Installation of an absorptive ceiling, through the use of acoustic ceiling tiles, as well as the addition of acoustical panels to two adjoining walls within the room (preferably opposite the device and away from the entry location) is highly recommended. The color of that fabric should complement skin tones, orange, yellows, reds and green should not be used. In addition, small patterns and strips should be avoided as they may result in undesirable visual effects, such as moiré patterns.

# Exploded IT Diagram



## Cisco Room Navigator for Wall

It is recommended to run the cable inside the wall or through the door frame directly back to a network switch.

## Table Top Charging

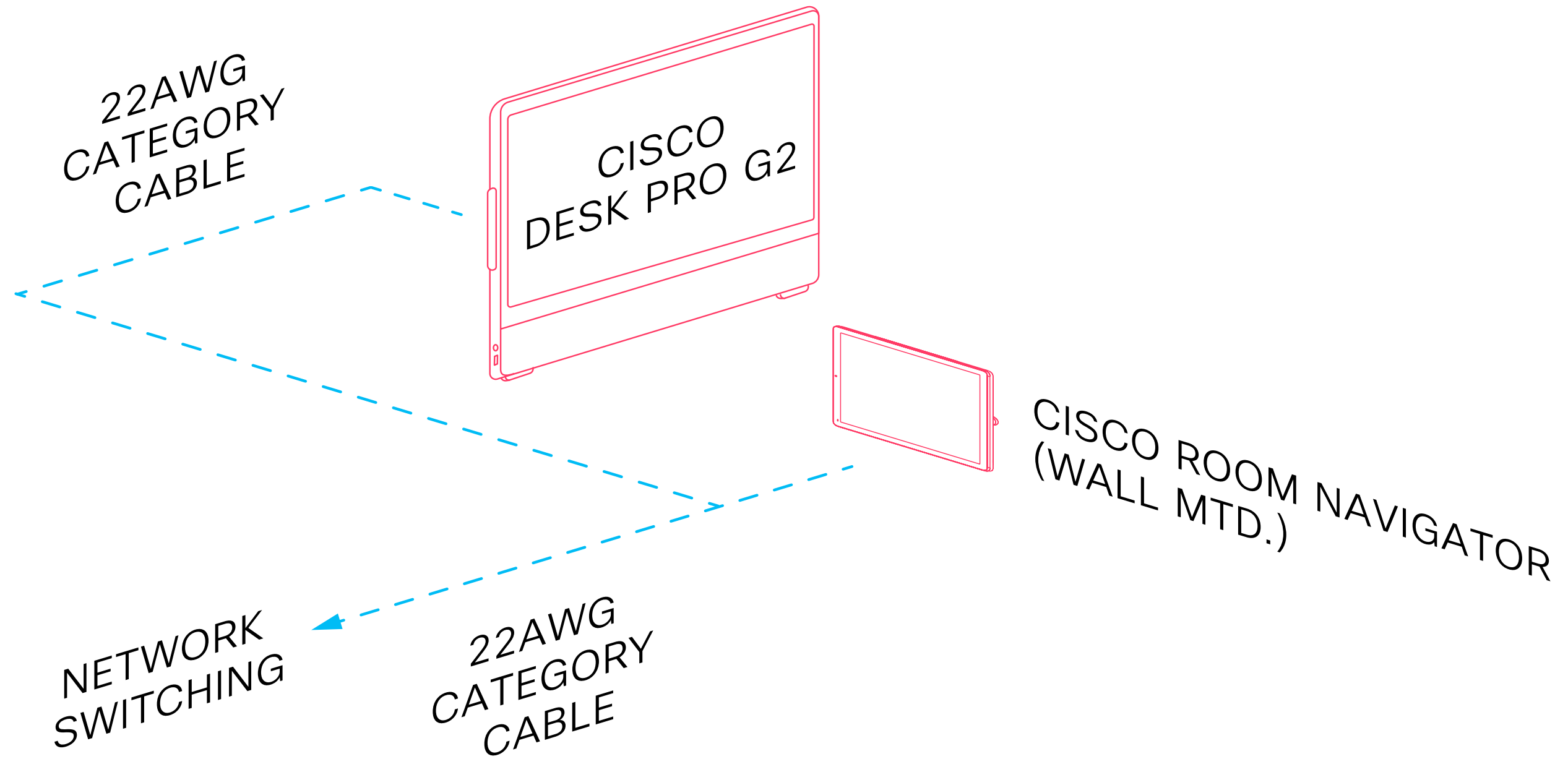
USB-C charging and convenience outlets on table top. Ensure the size of the trough and layout can accommodate a variety of laptop power supplies.

## Wall Blocking

Not required as the device typically sits directly on the furniture.

## Core Drilling

Not required for this space.



Quiet Room (1 and 2 Person)

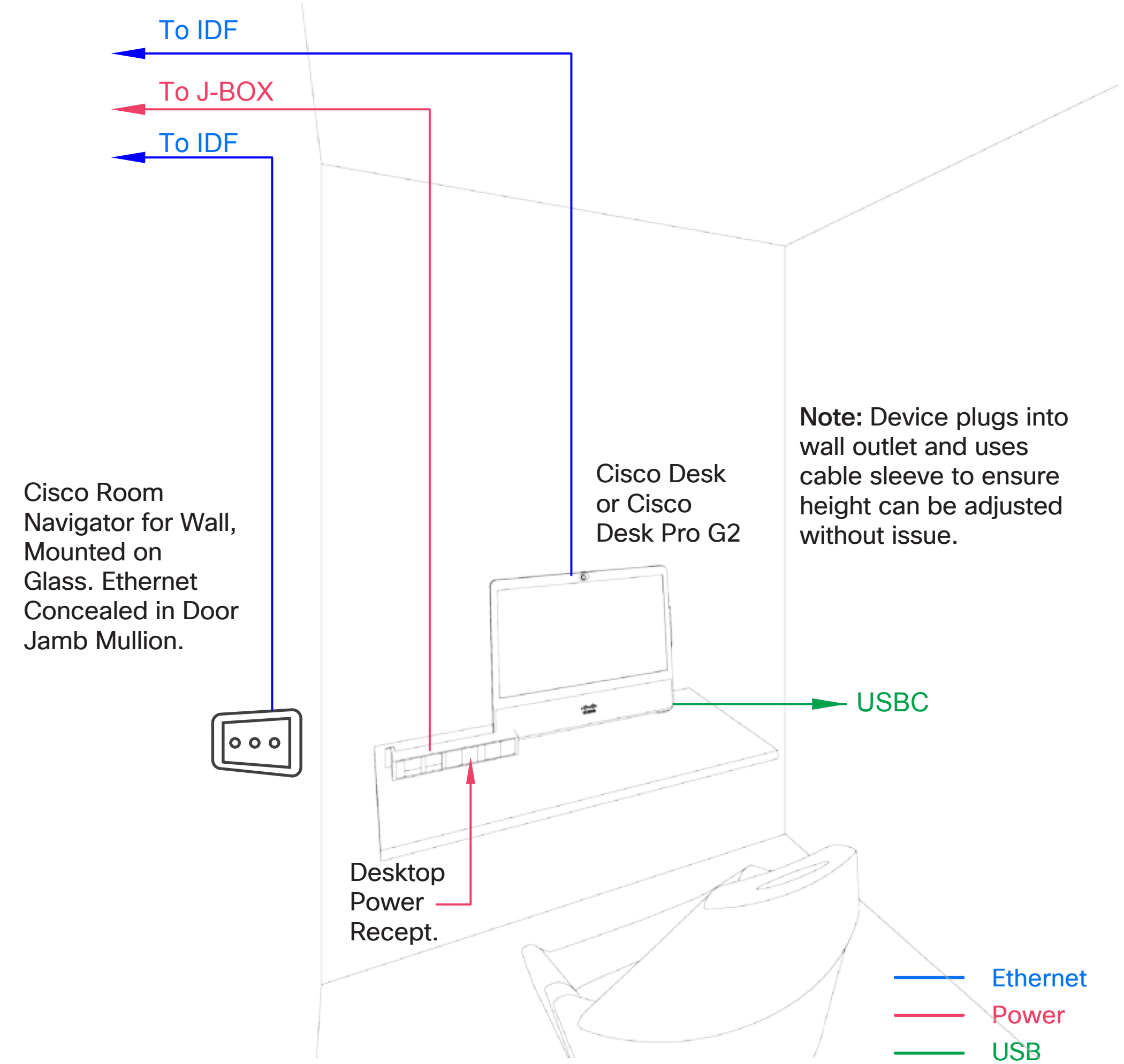
# Connectivity View



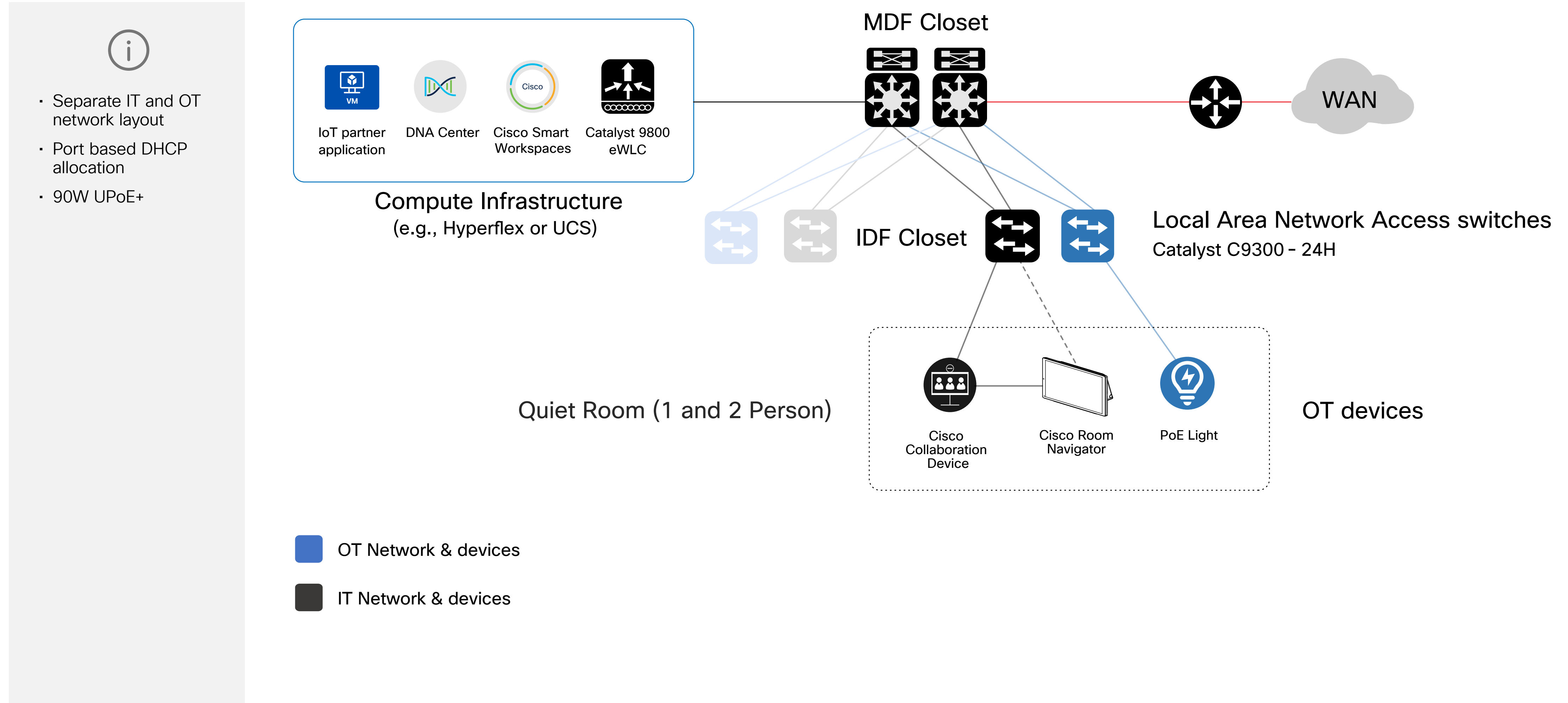
## Cisco Room Navigator for Wall Installation

The ideal finished height to the bottom of the Cisco Room Navigator for Wall is 42" (1060 mm) AAF, which requires the ethernet cable to be located on the wall or storefront door jamb at 43" (1090 mm) AFF.

Occasionally, the Ethernet cable can be damaged as it is pulled through the wall or jamb. As a best practice, consider running a single cable from the IDF to a female RJ-45 termination jack at the top of the door frame, then run a separate cable down the wall or door frame. This approach will minimize the effort required to replace the cable if it is damaged during installation.



# IT/OT Reference Architectures



# IT/OT Bill of Material



## Cisco Products Video Endpoint

- **CS-DESKP-C-K9** Cisco Desk Pro G2
- **CS-T10-WM-K9=** Cisco Room Navigator for Wall

## IOT Considerations

- IAQ coming from the Cisco Endpoints, No additional IoT IAQ
- Occupancy sensing is coming from the Cisco Endpoints
- Suggested lighting specifications: 220LPW raw, 140LPW delivered
- 2 quiet rooms are being power by a single port
- Tradition DC Wall Switch
- Ensure device is not connected to ASHRAE 90.1 outlet

## External microphones and speakers

- Mic and speakers are embedded in the Cisco Endpoints, No additional mic or speakers required

# Commissioning-User Acceptance Testing Criteria (Sample)



Defining a comprehensive provisioning and end-user acceptance process is critical to successfully deploying technology-enabled collaboration spaces. Listed below is an example of the approach Cisco uses when deploying these types of spaces in our work environments.

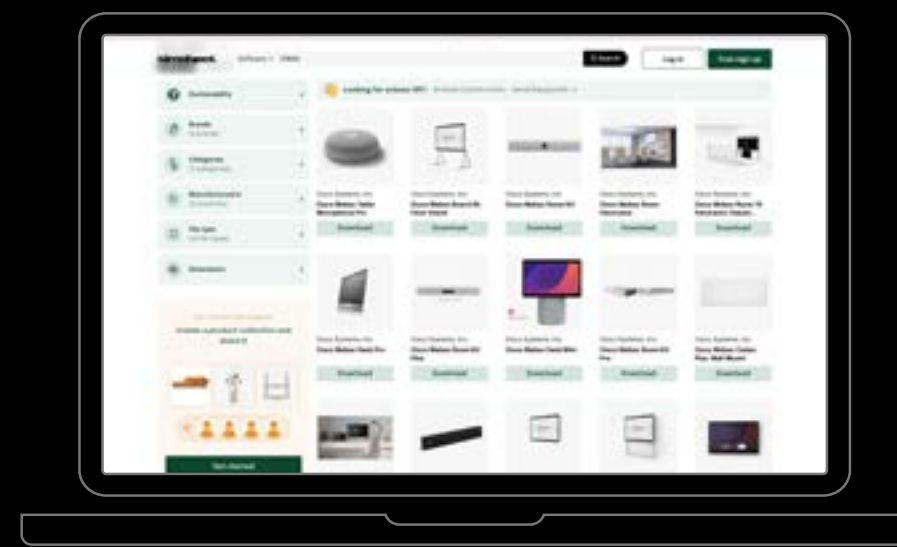
Area	Provisioning Guidelines	Commissioning Checklist	Responsibility
Network Connectivity	Device is plugged into an active network port	Check network status in device settings, connected, and receiving a valid IP Address.	IT-Network and Operations
Wallpaper	Set wallpaper on device	Verify dark mode wallpaper (should be the default setting)	IT-Collaboration
Space Management	Verify that the booking option on the Cisco Room Navigator for Wall is set properly	Cisco space management policy states that these spaces should be non-bookable.  Confirm that there is not a "Book this Room" option on either the Cisco Room Navigator for Wall or the Cisco Desk Pro G2.	IT-Collaboration
Cisco Spaces	Administer these rooms in Cisco Spaces	Verify that the room is administered properly in Cisco Spaces:  <ul style="list-style-type: none"> <li>On the Cisco Spaces map, the room is showing either red or green status</li> <li>The layout of the room within Cisco Spaces matches how the room visually appears</li> <li>When you bring up details on the space (by touching it), the environmental metrics appear, and the room occupancy matches the actual number of seats in the space.</li> <li>When you hit "get directions," pathfinding shows a logical path to the space. Scan the QR code on your mobile device to verify the applet, which provides step-by-step directions.</li> </ul>	Facilities, IT-Spaces
Cisco Wall Navigator	Confirm Cisco Wall Navigator displays correct details on room configuration and presence	Check that the occupancy count on the Cisco Room Navigator for Wall matches the actual number of seats in the room, and that the temperature and humidity are displayed	IT-Collaboration

Area	Provisioning Guidelines	Commissioning Checklist	Responsibility
Display Signage	Configure optional digital signage package.	Configure signage based on the intent of the space. For customer-facing rooms, use the corporate package; for back office/employee spaces, use the facilities package.	IT-Collaboration
Lighting	Although dependent on local building code, intelligent lighting should automatically turn lights on and off based on occupancy.	Confirm the lighting occupancy sensor is working properly  <ul style="list-style-type: none"> <li>As you enter the room, the lights should turn on automatically.</li> <li>Verify all lighting elements are on with equal brightness</li> <li>Verify the wall switch controls the lighting function</li> <li>After exiting the space, return to ensure the lights have automatically turned off.</li> </ul>	Facilities
Smart Building Macro: Lighting (if applicable)	Lighting control should be added to the room navigator	Confirm lighting controls are working properly  <ul style="list-style-type: none"> <li>Toggle through various settings to see how lights react. These should be independent of the setting on the wall switch</li> </ul>	IT-Collaboration
Smart Building Macro: Shading (if applicable)	Shading control should be added to the room navigator	Confirm shading controls are working properly  <ul style="list-style-type: none"> <li>Toggle through various settings to see how lights react. These should be independent of the setting on the wall switch</li> </ul>	IT-Collaboration
Collaboration Functions	Ability to make a call, join a meeting and share content (standalone and in a call or meeting)	<ul style="list-style-type: none"> <li>Verify the laptop automatically pairs with the device when entering the room</li> <li>Confirm display mirroring - Share content wirelessly (via Webex App) and with a USB-C cable</li> <li>Start a meeting via the Webex app, share content, and end the meeting</li> </ul>	IT-Collaboration



## Design Files

Design files (Revit, AutoCAD, Sketch up, Rhino3D, etc.) for Cisco's collaboration devices, network switches, wireless access points and Meraki security cameras can be found at [www.bimobjects.com](http://www.bimobjects.com), search "Cisco."



## Resources

Cisco Desk Pro G2 Data Sheet

Guide: Best Practices for Creating Effective Video-enabled Rooms

© 2026 Cisco and/or its affiliates. All rights reserved. Cisco, the Cisco logo, Webex by Cisco, and Webex are trademarks or registered trademarks of Cisco and/or its affiliates in the U.S. and other countries. To view a list of Cisco trademarks, see the Trademarks page on the Cisco website. Third-party trademarks mentioned are the property of their respective owners. The use of the word "partner" does not imply a partnership relationship between Cisco and any other company. (2106R)

The intent of this document is to highlight the details, components, and partners used in the creation of this room type. Any reference herein to any specific commercial products or services does not necessarily constitute or imply their endorsement or recommendation.

Version 21 (February 11, 2026)